



Ministry of National Planning, Housing and Infrastructure  
Male' Maldives

**Application Form for Contractors Registration**

Applicant's type:

Local     Foreign     JV

Application Type:

New     Renewal     Upgrade

**Details of Applicant**

Business Name:	Contact Number:
Address:	Email:
Road:	Website:
Atoll/Island:	Business Registration Number:
Business Type <input type="checkbox"/> Company <input type="checkbox"/> General Partnership <input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Others:.....	

**Registration Category (Please tick ( ✓ ) the related category for registration)**

**1. General Contractors**

GC01  General Building Contractors  
GC02  General Civil Contractors

**2. Harbour Contractors**

HC01  Harbour Construction Works  
HC02  Dredging works  
HC03  Reclamation works

**3. Utility Contractors**

UC01  Sewerage System Works  
UC02  Power Distribution System Works  
UC03  Water Distribution System Works  
UC04  Gas Distribution System Works

**4. Specific Building Construction Contractors**

OB01  Masonry and Plastering Works  
OB02  Tiling Works  
OB03  Glazing, Windows and Cladding Works  
OB04  Painting Works  
OB05  Steel and Welding works  
OB06  Carpentry and Interior finishing  
OB07  Excavation and Demolition works  
OB08  Concrete Repair and Corrosion Protection work

**5. Specific Mechanical / Electrical Contractors**

ME01  Air-condition / Ventilation work  
ME02  Building Automation Control, Communication and Security system  
ME03  Electrical and Power Distribution work  
ME04  Fire Protection  
ME05  Vertical and Horizontal Transport system  
ME06  Telephone and Telecommunication  
ME07  Mechanical work  
ME08  Plumbing and Sanitary work

**6. Construction Material Supply Contractors**

SY01  Basic Building Material  
SY02  Chemicals  
SY03  Electrical Equipment  
SY04  Electrical and Electronic Material, Product and components  
SY05  Finishing and Building products  
SY06  Gases and Petroleum Products  
SY07  Mechanical Equipment and Plant and Machinery  
SY08  Mechanical Materials Product and components  
SY09  Metal and Timber for Structure  
SY10  Sanitary Products

**7. Other Types of Construction Related Contractors**

OT01  Building Maintenance  
OT02  Sign and Craft  
OT03  Pest Control

**8. Construction Material Manufacturer**

CM01  Construction Material Manufacturer

**Declaration (To be filled by a shareholder)**

I affirm that the information given in this application are true and correct. I agree that if any information is proved false the application will be terminated.

Name:	Sign:	Date:	Stamp:
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**For Official Use Only**

Form Number:	Name:	Sign:	Date:
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## Documents Required for Submission

1. Documents issued by Ministry of Economic Development
<ul style="list-style-type: none"> <li>• Copy of business registration</li> </ul>
<ul style="list-style-type: none"> <li>• Business Profile</li> </ul>
<ul style="list-style-type: none"> <li>• Business Memorandum of Association (MOA)</li> </ul>
<ul style="list-style-type: none"> <li>• Foreign Investment Agreement (Foreigners only)</li> </ul>
2. Financial reports of past 3 years:-
<ul style="list-style-type: none"> <li>• If revenue of the year is 10,000,000/- (10 million) or higher, a copy of audited financial report submitted to Maldives Inland Revenue Authority (MIRA)</li> </ul>
<ul style="list-style-type: none"> <li>• If revenue of the year is lower than 10,000,000/- (10 million), a copy of financial statement submitted to Maldives Inland Revenue Authority (MIRA)</li> </ul>
3. List and details of projects completed in the past 5 years (Completion letter stating project name, project scope, project value, scheduled date to complete, completed date, standard / quality of work)
4. Documents of Technical / Professional personnel:-
<ul style="list-style-type: none"> <li>• Accredited copy of educational certificate</li> </ul>
<ul style="list-style-type: none"> <li>• Agreement between the employer and the employee (Locals only)</li> </ul>
<ul style="list-style-type: none"> <li>• Pension office registration letter (for permanent local employees)</li> </ul>
<ul style="list-style-type: none"> <li>• CV of the employee</li> </ul>
<ul style="list-style-type: none"> <li>• Copy of Work Permit Visa Card (Foreigners only)</li> </ul>
<ul style="list-style-type: none"> <li>• Agreement between employer and employee with duration of contract (for temporary employee)</li> </ul>
5. Copies of documents of Plant/Machinery/Equipment (Harbour Contractors only)
<ul style="list-style-type: none"> <li>• Registration copy / leasing agreement for registration period of Plant/Machinery/Equipment</li> </ul>
<ul style="list-style-type: none"> <li>• If there is no Plant/Machinery/Equipment for separate projects, a document stating the proof of Import (foreigners only)</li> </ul>

**NOTE:**

- The registration is as per Contractor regulation (Regulation No: 2019/R-1019) implemented on 30th March 2019. Details of registration categories, grades, requirements, responsibilities and other details are included in regulation.
- Registered contractors are required to get Project license for each project, if the project is related to structural works, OR if project value is MVR 1.5 Million or above.
- Registered contractors are required to get third-party covering insurance, if the project value is MVR 1.5 million or above within 6 months from the implementation of regulation.
- Submitted documents must be in English or Dhivehi. If submitting translated documents, it must be duly authenticated by an authorized certifier.
- Contractors regulation and Application form for Project License CIDD-CR(PL)/2019V1 can be downloaded from ministry website.

## Details of Categories Registered under Contractor Regulation (R-1010/2019)

### 1. General Building Contractors

GC01	General Building Contracting Work	All type of building works in connection with any structure, being built or to be built, for the support, shelter and enclosure of persons, animals, chattels or movable property of any kind, requiring in its construction the use of more than two unrelated building trades and crafts.
GC02	General Civil Contracting Works	Works involving concrete, masonry and steel in bridges, sewers, culverts, reservoirs, retaining walls, canals, drainage systems, underground structures, cutting and filling of embankment, revetments, Shore protection, excavation of deep trenches, scraping of sub-soil, surface drainage works, flexible pavement, rigid pavement, open car parks and related works such as kerbs and footways.

### 2. Harbour Contractors

HC01	Harbour construction works	Works involving marine piling and the construction of marine structures such as harbours, jetties, quay walls, and sea walls.
HC02	Dredging works	Works involving dredging.
HC03	Reclamation works	Works involving reclamation.

### 3. Utility Contractors

UC01	Sewerage System Works	All works related to sewerage systems including pipeline works and associated civil works.
UC02	Power Distribution System Works	All works related to power distribution systems including power distribution networks and associated civil works.
UC03	Water Distribution System Works	All works related to water distribution systems including pipeline works and associated civil works.
UC04	Gas Distribution System Works	All works related to gas distribution systems including pipeline works and associated civil works.

### 4. Specific Building Construction Contractors

OB01	Masonry and Plastering Works	Construction of masonry walls in buildings, boundary and retaining masonry walls, plastering and screeding using mortar mixes.
OB02	Tiling Works	Indoor and outdoor tiling to include specialist tiles fixing using tiling agents and the treatment and cleaning of tiles.
OB03	Glazing, Windows and Cladding Works	Supply and installation of curtain walls, windows, louvers, glass, ironmongery, sliding and folding doors.
OB04	Painting Works	Interior and exterior painting works in building including specialist finishes. This also includes marine painting works including the cleaning and painting of metal surfaces.
OB05	Steel and Welding works	Includes the erection of steel building structures and the fabrication of steel members for structure use. It includes the fabrication of steel structure such as tank, towers, pipes etc.
OB06	Carpentry and Interior finishing	Interior design. Planning and the decoration of the buildings. This includes the ceiling panels, furniture designing and manufacturing, partitions, built-in fitments, raised floor works.
OB07	Excavation and Demolition works	This head covers all general demolition and excavation works
OB08	Concrete Repair and Corrosion Protection work	The head covers the reinforcement of structures and joints through the use of cement-sand-mortar mix or the injection of slurry into joints and cracks in concrete structure and the application of spraying of cement sand mortar onto surfaces of reinforced concrete works. Corrosion protection on metal surfaces and structures. Includes processes such as cathodes, anodic and electrolytic protection.

### 5. Specific Mechanical / Electrical Contractors

ME01	Air-condition / Ventilation work	The installation, commissioning, maintenance and repairs of air-conditioning, refrigeration, cold rooms, and ventilation system.
ME02	Building Automation Control, Communication and Security system	(a) Installation and maintenance of microprocessor or computer based building control systems (e.g. integrated environment control, fire and security computer control system), and industrial process control system. (b) Installation and maintenance of communication systems. (e.g. intercom and wireless radio) and security system (e.g. CCTV, security alarm, car park security control and card access systems). (c) Installation and maintenance of central Antenna Television (CATV) systems
ME03	Electrical and Power Distribution work	The installation, testing, commissioning, maintenance and repair of electrical based systems such as switch gears, transformers and large generators. It also includes the electrical installation in building and marine vessels. Firms, which are suppliers of electrical equipment or materials, should register under relevant supply heads. Applicants must employ a person who used valid electrical license (approved by MEB).
ME04	Fire Protection	Installation and maintenance of fire alarms, prevention and protection systems.
ME05	Vertical and Horizontal Transport system	This covers the installation, commissioning and maintenance of lifts escalators and travellers.
ME06	Telephone and Telecommunication	Wiring works within a building for telecommunication and communication purpose.
ME07	Mechanical work	The installation, commissioning, maintenance and repair of mechanical plants, machinery and systems. It includes the installation and maintenance of power generation and turbine systems. Firms which only supply the hardware should register under the relevant supply heads
ME08	Plumbing and Sanitary work	Installation, repair and servicing of water and sanitary works and plumbing fixtures.

**6. Construction Material Supply Contractors**

SY01	Basic Building Material	Supply of basic building materials such as granite, bricks, cement, sand, timber, ready-mixed concrete and reinforcement bars.
SY02	Chemicals	Supply of all forms of chemicals including pollution dispersal chemical hardening compounds, adhesives solvents and paints.
SY03	Electrical Equipment	Supply of heavy electrical equipment such as switchgears and transformers. Firms must have facilities and personal to provide maintenance back up services for the equipment supplied
SY04	Electrical and Electronic Material, Product and components	Supply of electrical and electronic products and materials such as batteries, electrical cables and wires, lightings and includes control and measuring instruments.
SY05	Finishing and Building products	Supply of all finishing and building products such as carpets, tiles, ceiling board, awnings, blinds and wallpapers.
SY06	Gases and Petroleum Products	Supply of gases including oxygen, nitrogen, hydrogen nitrous oxide, chlorine, carbon dioxide and oxyacetylene gases. Petroleum products and by-products including lubricants, bunker oil, diesel, gasoline and greases. Equivalent synthetic products suppliers can also considered for registrations.
SY07	Mechanical Equipment and Plant and Machinery	Supply of mechanical plants and equipment including generators, vehicles, air compressors, pumps, lathes, boilers, bulldozers, cement mixtures, cranes and turbines. Firms should possess facilities and personal to provide maintenance and back-up services.
SY08	Mechanical Materials Product and components	Supply of mechanical products and components including ferrous and non-ferrous casting machine tools, rollers, conveyor belts, valves and spare parts for mechanical equipment.
SY09	Metal and Timber for Structure	Supply of aluminum, steel. Steel alloy and timber structural components, metal scaffolds.
SY10	Sanitary Products	Supply of sanitary fittings including washing basins, bidets, toilet bowl and bathtubs. Supplier of pipes should be registered under SY01.

**7. Other Types of Construction Related Contractors**

OT01	Building Maintenance	Includes cleaning and housekeeping services for offices, buildings, compounds, industrial and commercial complexes, desisting and cleaning of drains and landscape maintaining.
OT02	Sign and Craft	Planning and installation of an integrated signposting system for complexes, airports, shopping centers. It includes the setting up of exhibition stands and signs along roads.
OT03	Pest Control	Extermination and control of pests in installation and building complexes.

**8. Construction Material Manufacturer**

CM01	Construction Material Manufacturer	
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