



Ministry of National Planning, Housing and Infrastructure
Male' Maldives

Application Form for Contractors Registration

Applying for:

New Renewal Upgrade
 Check for the eligibility for international bids

Applicant's type:

Local Foreign JV

Section 1 - Details of Applicant

Business Name (English):	
Business Name (Dhivehi):	
Address:	Email:
Road:	Website:
Atoll/Island:	Business Registration Number:
Contact Number:	Contractor Registration Number (Latest):
Business Type <input type="checkbox"/> Company <input type="checkbox"/> General Partnership <input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Others:.....	

Note: The applicant must be a registered business in the Ministry of Economic Development. (Applications to check for the eligibility for international bids will be exempted.)

Section 2 - Registration Category (Please tick (✓) the related category for registration)

1. General Contractors

GC01 General Building Contractors
GC02 General Civil Contractors

2. Harbour Contractors

HC01 Harbour Construction Works
HC02 Dredging works
HC03 Reclamation works

3. Utility Contractors

UC01 Sewerage System Works
UC02 Power Distribution System Works
UC04 Gas Distribution System Works

4. Specific Building Construction Contractors

OB07 Excavation and Demolition works
OB08 Concrete Repair and Corrosion Protection work

5. Specific Mechanical / Electrical Contractors

ME01 Air-condition / Ventilation work
ME02 Building Automation Control, Communication and Security system
ME03 Electrical and Power Distribution work
ME04 Fire Protection
ME05 Vertical and Horizontal Transport system
ME06 Telephone and Telecommunication
ME07 Mechanical work
ME08 Plumbing and Sanitary work

6. Construction Material Supply Contractors

SY01 Basic Building Material
SY02 Chemicals
SY03 Electrical Equipment
SY04 Electrical and Electronic Material, Product and components
SY05 Finishing and Building products
SY06 Gases and Petroleum Products
SY07 Mechanical Equipment and Plant and Machinery
SY08 Mechanical Materials Product and components
SY09 Metal and Timber for Structure
SY10 Sanitary Products

7. Construction Material Manufacturer

CM01 Construction Material Manufacturer

Section 3 - Documents Required for Submission

Details of registration categories, grades and requirements, are stated in annex 1-6 of Contractors Regulation (2019/R-1019).

The grades and categories of the contractors registered will be determined based on the submitted documents.

3-1 Documents issued by Ministry of Economic Development (Compulsory Documents):- (Tick (✓) on the submitted documents)

	3-1-1 Copy of business registration
	3-1-2 Copy of Business Profile
	3-1-3 Copy of Business Memorandum of Association (MOA)
	3-1-4 Copy of Foreign Investment Agreement (Foreigners only)

Note: Sole Proprietorships are not required to submit the document in 3-1-3

3-2 Financial reports of the past year and any 2 years from the past 10 years of operation (If applicable/required):-

3-2-1 If revenue of the year is 10,000,000/- (10 million) or higher, a copy of audited financial report submitted to Maldives Inland Revenue Authority (MIRA)

3-2-2 If revenue of the year is lower than 10,000,000/- (10 million), a copy of financial statement submitted to Maldives Inland Revenue Authority (MIRA)

Note:

- i) If the applicant business registered duration is less than 3 years, the financial documents from the business registered date can be submitted.
- ii) Financial reports made by a foreign party, not registered in the MIRA should be attested by a registered law firm/lawyer as per (iii), attesting that the document is a true translation and the party is authorized in the respective country of origin.
- iii) All the documents submitted for the registration should be in Dhivehi/English. A document in other languages has to be translated to English language, and attested by a registered law firm/lawyer in the Republic of Maldives as per regulation number R-1067/2019 (Maldives Attestation Regulation).
- iv) The applications submitted for upgrade or renewal should be enclosed with the updated documents.

3-2-3 Fill the details of submitted documents

Document in 3-2.1 or 3-2.2 is submitted (✓)	Year	Revenue (MVR / USD)
<input type="checkbox"/> audited financial report <input type="checkbox"/> financial statement		
<input type="checkbox"/> audited financial report <input type="checkbox"/> financial statement		
<input type="checkbox"/> audited financial report <input type="checkbox"/> financial statement		
<input type="checkbox"/> audited financial report <input type="checkbox"/> financial statement		
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<input type="checkbox"/> audited financial report <input type="checkbox"/> financial statement		
<input type="checkbox"/> audited financial report <input type="checkbox"/> financial statement		
<input type="checkbox"/> audited financial report <input type="checkbox"/> financial statement		

• Additional pages can be attached in the given format.

3-5 Documents of Plant/Machinery/Equipment (Harbour Contractors only) (If applicable/required):-

3-5-1 Registration copy or leasing agreement for registration period of Plant/Machinery/Equipment. If there is no Plant/Machinery/Equipment for separate projects, a document stating the proof of Import of Plant/Machinery/Equipment (foreigners only).

Note:

- i) All the documents submitted for the registration should be in Dhivehi/English. A document in other languages has to be translated to English language, and attested by a registered law firm/lawyer in the Republic of Maldives as per regulation number R-1067/2019 (Maldives Attestation Regulation).
- ii) All the mentioned documents must be submitted for renewal and upgrade.

3-5-2 Fill the details of submitted documents.

Documents in 3-5-1 is submitted (✓)	Plant/Machinery/Equipment Name	Capacity

• Additional pages can be attached in the given format.

GENERAL INFORMATION:

- i) This registration shall be as per Contractor regulation (Regulation No: 2019/R-1019) implemented on 30th March 2019. Details of registration categories, grades, requirements, responsibilities and other details are included in regulation and consequent amendments.
- ii) Details of registration categories, grades and requirements, are stated in annex 1-6 of Contractors Regulation (2019/R-1019). The grades and categories of the contractors registered will be determined based on the submitted documents.
- iii) Phone numbers and E-mail addresses provided in the form must be valid.
- iv) Documents will be accepted if all the documents are listed in this form and referenced documents are submitted as well.
- v) Registered contractors are required to obtain Project license for each project, if the project is related to structural works, OR if project value is MVR 1.5 Million or above.
- vi) Registered contractors are required to get third-party covering insurance, if the project value is MVR 1.5 million or above within 6 months from the implementation of regulation.
- vii) Contractors Regulation, Consequent Amendments and Application form for Project License CIDD-CR(PL)/2020V2 can be downloaded from ministry website.

Section 4 - Declaration (To be filled by a shareholder)

I affirm that the information given in this application are true and correct. I agree that if any information is proved false the application will be terminated.

Name:	Sign:	Date:	Stamp:
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Section 5 - For Official Use Only

Form Number:	Name:	Sign:	Date:
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Details of Categories Registered under Contractor Regulation (R-1010/2019)

1. General Building Contractors		
GC01	General Building Contracting Work	All type of building works in connection with any structure, being built or to be built, for the support, shelter and enclosure of persons, animals, chattels or movable property of any kind, requiring in its construction the use of more than two unrelated building trades and crafts.
GC02	General Civil Contracting Works	Works involving concrete, masonry and steel in bridges, sewers, culverts, reservoirs, retaining walls, canals, drainage systems, underground structures, cutting and filling of embankment, revetments, Shore protection, excavation of deep trenches, scraping of sub-soil, surface drainage works, flexible pavement, rigid pavement, open car parks and related works such as kerbs and footways.
2. Harbour Contractors		
HC01	Harbour construction works	Works involving marine piling and the construction of marine structures such as harbours, jetties, quay walls, and sea walls.
HC02	Dredging works	Works involving dredging.
HC03	Reclamation works	Works involving reclamation.
3. Utility Contractors		
UC01	Sewerage System Works	All works related to sewerage systems including pipeline works and associated civil works.
UC02	Power Distribution System Works	All works related to power distribution systems including power distribution networks and associated civil works.
UC03	Water Distribution System Works	All works related to water distribution systems including pipeline works and associated civil works.
UC04	Gas Distribution System Works	All works related to gas distribution systems including pipeline works and associated civil works.
4. Specific Building Construction Contractors		
OB07	Excavation and Demolition works	This head covers all general demolition and excavation works
OB08	Concrete Repair and Corrosion Protection work	The head covers the reinforcement of structures and joints through the use of cement-sand-mortar mix or the injection of slurry into joints and cracks in concrete structure and the application of spraying of cement sand mortar onto surfaces of reinforced concrete works. Corrosion protection on metal surfaces and structures. Includes processes such as cathodes, anodic and electrolytic protection.
5. Specific Mechanical / Electrical Contractors		
ME01	Air-condition / Ventilation work	The installation, commissioning, maintenance and repairs of air-conditioning, refrigeration, cold rooms, and ventilation system.
ME02	Building Automation Control, Communication and Security system	<p>(a) Installation and maintenance of microprocessor or computer based building control systems (e.g. integrated environment control, fire and security computer control system), and industrial process control system.</p> <p>(b) Installation and maintenance of communication systems. (e.g. intercom and wireless radio) and security system (e.g. CCTV, security alarm, car park security control and card access systems).</p> <p>(c) Installation and maintenance of central Antenna Television (CATV) systems</p>
ME03	Electrical and Power Distribution work	The installation, testing, commissioning, maintenance and repair of electrical based systems such as switch gears, transformers and large generators. It also includes the electrical installation in building and marine vessels. Firms, which are suppliers of electrical equipment or materials, should register under relevant supply heads. Applicants must employ a person who used valid electrical license (approved by MEB).
ME04	Fire Protection	Installation and maintenance of fire alarms, prevention and protection systems.
ME05	Vertical and Horizontal Transport system	This covers the installation, commissioning and maintenance of lifts escalators and travellators.
ME06	Telephone and Telecommunication	Wiring works within a building for telecommunication and communication purpose.
ME07	Mechanical work	The installation, commissioning, maintenance and repair of mechanical plants, machinery and systems. It includes the installation and maintenance of power generation and turbine systems. Firms which only supply the hardware should register under the relevant supply heads
ME08	Plumbing and Sanitary work	Installation, repair and servicing of water and sanitary works and plumbing fixtures.

6. Construction Material Supply Contractors		
SY01	Basic Building Material	Supply of basic building materials such as granite, bricks, cement, sand, timber, ready-mixed concrete and reinforcement bars.
SY02	Chemicals	Supply of all forms of chemicals including pollution dispersal chemical hardening compounds, adhesives solvents and paints.
SY03	Electrical Equipment	Supply of heavy electrical equipment such as switchgears and transformers. Firms must have facilities and personal to provide maintenance back up services for the equipment supplied
SY04	Electrical and Electronic Material, Product and components	Supply of electrical and electronic products and materials such as batteries, electrical cables and wires, lightings and includes control and measuring instruments.
SY05	Finishing and Building products	Supply of all finishing and building products such as carpets, tiles, ceiling board, awnings, blinds and wallpapers.
SY06	Gases and Petroleum Products	Supply of gases including oxygen, nitrogen, hydrogen nitrous oxide, chlorine, carbon dioxide and oxyacetylene gases. Petroleum products and by-products including lubricants, bunker oil, diesel, gasoline and greases. Equivalent synthetic products suppliers can also considered for registrations.
SY07	Mechanical Equipment and Plant and Machinery	Supply of mechanical plants and equipment including generators, vehicles, air compressors, pumps, lathes, boilers, bulldozers, cement mixtures, cranes and turbines. Firms should possess facilities and personal to provide maintenance and back-up services.
SY08	Mechanical Materials Product and components	Supply of mechanical products and components including ferrous and non-ferrous casting machine tools, rollers, conveyor belts, valves and spare parts for mechanical equipment.
SY09	Metal and Timber for Structure	Supply of aluminum, steel. Steel alloy and timber structural components, metal scaffolds.
SY10	Sanitary Products	Supply of sanitary fittings including washing basins, bidets, toilet bowl and bathtubs. Supplier of pipes should be registered under SY01.
7. Construction Material Manufacturer		
CM01	Construction Material Manufacturer	